

Executive Committee Call 4 November 2022

Attended:	Apologies:	Secretariat:
Austin Obiefuna (Vice-Chair), Timur Abdullaev Erika Arthun Pierre Blais / Nasir Ebrahimkhail Teresa Kasaeva David Lewinsohn Subrat Mohanty Peter Owiti / Carol Nawina Nyirenda Purva Singh (Advisor to Board Chair) Cheri Vincent / Amy Bloom	Anand Date Deliana Garcia	Lucica Ditiu Jenniffer Dietrich Catie Rosado McKinsey team: Naina Dhingra Casey Enders
Minutes of the Call		

36th Stop TB Partnership Board Meeting

1. The Executive Director briefed the Executive Committee about her Mission to India, where details on dates and location were finalized with the Chair of the Board and the teams at the Ministry of Health and Family Welfare. Both the High-Level TB Summit on 24 March and the Board Meeting on 25 and 26 March are official meetings in the agenda of the Minister of Health.
2. The city of Varanasi, in Uttar Pradesh, India, has limited hotels that can host events as big as the Board Meeting, hence preparations are full on to secure venues and accommodations. The Government of India is requesting for passport details of all Board participants, also to facilitate visas for all individuals that need it. The Chair of the Executive Committee requested that a save-the-date calendar invite is sent to all Board Members immediately.
3. The Executive Director presented a proposed preliminary agenda for the next Board Meeting which contained all sessions in no particular order or sequence. The Executive Committee advised to focus on sessions that are most meaningful and where most can be achieved, as opposed to try to cover everything without having the space to discuss in depth each topic presented.
4. **Action items:**
 - Secretariat to send an email to all Board participants with logistics details in an effort to support the Ministry of Health that requested to receive passport details of all international travelers in advance.
 - Secretariat to share agenda with Committee members by email for another round of feedback.

Governance

Board Strategy Review Implementation: Board composition

5. One by one, consultants presented the progress on implementation of the Board composition, specifically the progress in setting up a process to select board members for the new constituencies and seats. As part of this, the Secretariat updated the Committee about the progress in identifying a board and alternate board

member for the new constituency: private sector providers from high-burden TB countries. The selection of other board members is under the oversight of the Vice-Chair of the Board (civil society seats, innovations and research) and donors are reviewing the distribution of donor seats and the foundations seat.

Board Strategy Review Implementation: Review of the Executive Committee

6. The entire call was two hours long, of which most of the time was spent on reviewing the functions of the Executive Committee accompanied by in-depth discussions on each item. The Executive Committee identified training and education for both the Executive Committee and Board members as necessary, in addition to more and better communication channels and formalizing processes. In similar boards of other health entities, there's sort of a "team culture", more direct interaction between the Chair, Vice-Chair and the members of the Board; the suggestion was made to find more formal communication channels to Board members (regular updates, etc.) and introduce stronger constituency dynamics. It was proposed that the Executive Committee members keep up the constituency dynamics, ask the Board if they have topics to add to the Executive Committee meetings and probably have an Executive Committee annual workplan. As within the Board, it was said, that in the Executive Committee there are preferential channels, something that the Committee wants to address with the ongoing reform.
7. It was identified that the Board does not fully understand how the Secretariat of the Stop TB Partnership functions or the content of the Board Governance Manual, which is natural because Board members are focused on advocacy and raising the TB agenda globally; and it is the reason why there is an Executive Committee. Nevertheless, the Executive Committee recognized that these issues need to be addressed. Another Executive Committee member proposed to distinguish structural issues from communication issues, wondering if there is enough support to the Governance team/Secretariat or the Vice-Chair to carry out these and other functions appropriately. For others, success of the Executive Committee means to have a vision to bring together actors that would otherwise not come together (such as innovators, scientists, and advocates).
8. As the discussion evolved, it was proposed that even if Board members do not give feedback about topics for the Executive Committee to discuss, the Executive Committee should still ask for topics and reach out to the Board; the resulting collectivity of actions and periodic requests for engagement will lead to a more responsive Board (not open questions but prompt with previous decisions or recommendations from EC when sending communications for the Board to pick or discuss about). Also, this will lead in the long-term for the Board to feel more ownership over the Executive Committee, having the feeling that the Executive Committee represents them. Furthermore, the Executive Committee articulated that it expects more proactive strategic discussions, and the TOR of the Committee need to be more focused on the essential TB issues and less on the administrative side of things.
9. **Action items:**
 - Board Strategy Review consultants to strengthening the TORs and formalizing processes, including a yearly workplan for the Executive Committee; and develop on-boarding package for new board members.
 - The Executive Committee identified communications and meetings as most urgent issues to tackle which the consultants took note of.
 - Secretariat should encourage board members to communicate and reach out to each other not just before board meetings but regularly throughout the year.

AOB

1. The Chair of the Executive Committee commended the Secretariat for the newly introduced, quarterly Virtual Regular Update calls to Board members and delegates (second call is on 7th December 2022).
2. Next call of the Executive Committee is scheduled for 14 December 2022.