

**Executive Committee Call
6 May 2022**

Attended:	Apologies:	Secretariat:
Austin Obiefuna (Vice-Chair) Pierre Blais / Nasir Ebrahimkhail Anand Date Alexandra Farnum (for Erika Arthun) Deliana Garcia / David Lewinsohn Teresa Kasaeva Subrat Mohanty Carol Nawina Nyirenda / Peter Owiti Cheri Vincent / Amy Bloom		Lucica Ditiu Jenniffer Dietrich Suvanand Sahu Catie Rosado Mikkel Brohold UNOPS: Berkan Manaigo-Vekil
Minutes of the Call		

UNOPS Briefing

1. The Officer-in-Charge of the Ethics & Compliance Office of UNOPS in Copenhagen joined this meeting of the Executive Committee to share the status of grievances and related complaints cases within the Secretariat. Following Action Point 7 (Increase Transparency and Accountability of Reports of Misconduct Through Regular and Timely Notification to the Board) of the *Action Plan in Response to Independent Review of Allegations of Racism and Misconduct at the Stop TB Partnership*, the Executive Committee will from now on receive regular, periodic updates of grievances and complaints. The Secretariat, except for the Executive Director and Deputy-Director, were not part of this part of the call.
2. Standard Operating Procedures (SOP) were first developed in early 2015 and presented to the Board at its meeting in Paris, where the SOP was approved. An updated version of the SOP was approved by the Board during the meeting in New York in 2016. Now there is a requirement to update the SOP again to align with revised policies and practices, but also to add some of the changes requested by the Board in its Action Plan. Secretariat and UNOPS prepared an updated version.
3. The Chair of the Executive Committee requested that the updated SOP document be shared with the Committee in advance of the next call. If after a convenient review time, there are not objections, then the Executive Committee will move to approve the updated SOP and recommend a decision point for the Board.
4. The Executive Director introduced to the Executive Committee the discussion on hosting ‘end date’ and the need to remove the end date from the hosting agreement that the Stop TB Partnership Secretariat has with UNOPS, as Secretariat operations will run much better if there is no specific end date. The Chair of the Executive Committee asked members of the Committee to prepare their thoughts on this for next meeting’s call.

5. Action items:

- Secretariat to circulate the updated Standard Operating Procedures to the Executive Committee.

35th Board Meeting

6. The Executive Director described the latest updates to the agenda of the 35th Stop TB Partnership Board Meeting, and if the Executive Committee has no further comment by Monday, 9 May 2022, the Secretariat will lock this agenda. Further updates were shared related to attendance of Board Members in person, Covid-19 measures for the Board Meeting and the venue for the Board dinner, as well as details about side-events.
7. The Research Working Group requested to hold a Pre- Board Briefing on the day before the Board Meeting starts. This means that constituency meetings being held on 18 May 2022 should make a provision to accommodate this one-hour Briefing during their constituency meeting time.
8. The Executive Committee decided to include a decision point about the implementation of the Executive Director Performance Review process to present to the Board at this meeting.
9. **Action item:**
 - The Executive Committee to provide to the Secretariat a decision point for the Board Meeting relating to the Executive Director's Performance Review.

AOB

10. Next call of the Executive Committee is scheduled for 16 May 2022.