# Annex K: ITB Checklist Form

Bidders are requested to complete this form and return it as part of their Technical Bid submission.

ITB reference No **ITB-IDA/GDF-FLD/2016/002**

Name of Bidder: ……………………………………………………………………….

Date: ……………………………………………………………………………………..…

**Before submitting your Bid, please ensure compliance with the instructions included in this ITB**

**TECHNICAL BID (to be submitted to email** [GDFtechnicalBid@idafoundation.org](mailto:GDFtechnicalBid@idafoundation.org)**):**

|  |  |  |
| --- | --- | --- |
| **Activity** | **Yes/No/NA** | **If NO provide comment** |
| **Have you duly completed all the Returnable Bidding Forms?** |  |  |
| * Annex K: Checklist Form | YES  NO |  |
| * Annex A1: Technical FLD Bid Response Form 2016 (Excel spreadsheet) duly completed | YES  NO |  |
| * Annex A1: Technical FLD Bid Response Form 2016 in PDF duly dated, signed and stamped | YES  NO |  |
| * Annex C: Response form for anti-TB medicines Registration duly completed, dated, signed and stamped | YES  NO |  |
| * **Have you provided the required documents to establish compliance with the registration evaluation criteria?** |  |  |
| * Copy of Individual country registration certificates | YES  NO  NA |  |
| * Certified translations of the registration certificates as required | YES  NO  NA |  |

**FINANCIAL BID (to be submitted to email** [GDFfinancialBid@idafoundation.org](mailto:GDFfinancialBid@idafoundation.org)**):**

|  |  |  |
| --- | --- | --- |
| **Activity** | **Yes/No** | **If NO provide comment** |
| * Annex A2: Financial FLD Bid Response Form 2016 (Excel spreadsheet) | YES  NO |  |
| * Annex A2: Financial FLD Bid Response Form 2016 in PDF duly dated, signed and stamped | YES  NO |  |
| * Declaration duly completed, dated, signed and stamped | YES  NO |  |