

Facilitator Guide (FG7)

***FUNDING YOUR PROGRAMME***

SUMMARYOF MODULE AT A GLANCE

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| **Purpose of module:** | To provide participants with an overview of funding a TB programme | |
| **Total time of module** | 2 hours | |
| **CONTENT OUTLINE** | | |
| **PowerPoint: How to plan and implement a quality assurance programme** | Aim: To define sources of funding and develop a budget for TB programmes and diagnostic services  Learning objectives:   1. Define sources of funding for TB programmes and diagnostic services 2. Define key cost items that should be included in TB diagnostic services budgets 3. Identify steps required in development of budgets for TB diagnostic services 4. Understand how to use available tools to develop a comprehensive budget for TB diagnostic services | 1 hour |
| **Discussion Questions** | 1. Name five cost elements that should be included when developing a budget for TB laboratory services? 2. What steps can you take to ensure adequate budgeting is done for TB diagnostic services? 3. What is the first step required for Global Fund new funding mechanism? 4. Which categories of service providers are able to access preferential pricing for TB diagnostics? | 15 minutes |
| **Exercise: Programme costing** | Aim: To gain an understanding of required cost elements in a TB laboratory network budge | 45 minutes |
| **Handout and exercise/prac­ticals in module:** | 1. Worksheet (W1:PM7) |  |
| **Additional resources or references:** | * The Global Fund, Funding Model, <http://www.theglobalfund.org/en/fundingmodel/> * FIND, FIND-Negotiated Product Pricing, <http://www.finddx.org/pricing/> * WHO Global Tuberculosis Report (2016), [http://www.who.int/tb/publications/global\_report/](http://www.who.int/tb/publications/global_report/gtbr2016_annex3.pdf?ua=1) * TB planning and budgeting tool, version 6, <http://www.who.int/tb/areas-of-work/monitoring-evaluation/financing/planning-tool/en/> * OneHealth,<http://avenirhealth.org/software-onehealth.php> |  |

Module notes

**Slides 10-14** (Global Fund New Funding Model) refer to the website listed on these slides for detailed information on the steps involved in the NFM

**Slides 17** (Tools) highlight differences between the WHO Planning Tool and the OneHealth tool

**Slides 20-22** (Preferential pricing for TB diagnostics) refer to the website on slide 21 and explain how countries can get access to this pricing

EXERCISE: XPERT PROGRAMME COSTING TOOL

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| **Purpose of exercise:** | To gain an understanding of required cost elements in a TB laboratory network budget |
| **Preparation:** | * Split into small groups * Review essential cost elements in a TB diagnostic network budget * Critically appraise your own programme budget and if gaps are identified, consider how it can be improved to include all necessary elements * Discuss your programme’s visibility of all funding sources that support TB diagnostic network * Discuss challenges and possible solutions to improve budgeting process * Report back to whole group and discuss outputs |
| **Materials required:** | Full list of materials participant’s need   * Pens/marker * Flipcharts or other large piece of paper |
| **Total time of exercise:** | 45 minutes |
| **Feedback expected:** | Group discussion on the factors affecting the overall budget and proposed changes to the budget |

CONDUCTING THE EXERCISE

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| Read out instructions (shown above in “preparation”) | 2 minutes |
| Break into groups and allocate each group 1-2 sections of the costing tool | 1 minutes |
| Provide information to assist groups to populate their allocated worksheet(s) | 2 minutes |
| Read and understand the materials | 5 minutes |
| * Critically appraise your own programme budget and if gaps are identified, consider how it can be improved to include all necessary elements * Discuss your programme’s visibility of all funding sources that support TB diagnostic network * Discuss challenges and possible solutions to improve budgeting process | 10 minutes |
| Review and validate entries from each group and discuss the overall budget developed. Discuss factors affecting the overall budget and propose changes to the budget | 10 minutes |
| Feedback to class using flip charts and projection of tool | 15 minutes |

Debriefing exercise/practical

Group discussion on the factors affecting the overall budget and proposed changes to the budget

MODULE ANSWERS

1. **Name five cost elements that should be included when developing a budget for TB laboratory services.**
   1. Training
   2. Equipment
   3. Supplies
   4. Maintenance
   5. On-site supervision
   6. External Quality Assurance (proficiency testing)
   7. Connectivity
   8. Personnel and operational cost
2. **What steps can you take to ensure adequate budgeting is done for TB diagnostic services?**
   1. Allocation of TB laboratory services into budget
   2. Involve, align and coordinate different sources of funding/ donors
   3. Timeline of funding
   4. Opportunities for synergy
3. **What is the first step required for Global Fund new funding mechanism?**
   1. National TB Laboratory Strategic Plan (or well-articulated laboratory component of TB NSP) should be developed and aligned with NSP and National Laboratory Policy. (Slide 11)
4. **Which categories of service providers are able to access preferential pricing for TB diagnostics?**
   1. Private organisations
      1. Eligibility will be decided on a case-by case basis in consultation with local and global stakeholders (Slide 22)
   2. Public sector
      1. Governments or government funded institutions
      2. NGOs and UN-related agencies
      3. Not-for-profit organisations
      4. Global health funding mechanisms
      5. Agencies outside the country supporting local implementation (Slide 23)