



Concept Note

38th STOP TB Partnership Board Meeting

Abuja, Nigeria, 12-14 December 2024

Session 8: Stop TB Secretariat

Date and time: 14 December, 11:00-12:00

BACKGROUND

The work of the STBP Secretariat ranges from the programmatic work led by different programme teams – such as TBREACH, GDF, CCS4i, iNTP, EASI – to the work of the administrative and operational work performed by the core operations team. This session provides the opportunity for the latter to report on key elements of its work to the Board, such as financial matters, funding situation, standing operating procedures, DEI initiatives, hosting arrangements, etc.

It is noted that the Board is responsible for the financial and management oversight of the Secretariat, including the financial situation of the Secretariat and the work of the Finance Committee.

SCOPE AND PURPOSE

The session aims to update the Board on the work of the Finance Committee during 2024, including the presentation of the 2023 Financial Management Report, the preliminary 2024 financial outputs and 2025 Budget, as well as the in-depth assessment of the Secretariat's cross-cutting costs requested by the Board during the Brazil Board.

The scope will include a presentation by the Chair of the Finance Committee on:

- The work of the Finance Committee and overall financial situation of the Secretariat, including highlights from:

- Financial Management Report for 2023
- Secretariat’s Budget for 2025
- In-depth assessment of the cross-cutting costs
- Q&A

EXPECTED OUTCOME

- The Board is briefed on the work of the Secretariat and Finance Committee during 2024 and is aware of the financial situation of the Secretariat, as well as the assessment of the Secretariat’s cross-cutting costs and the 2025 Budget reviewed and recommended by the Finance Committee.
- The Board is aware of additional funding needs to expand activities

DETAILS OF SESSION

Opening	Vice Chair	3 minutes
Overview	Director of Operations Stop TB Partnership Secretariat	10 minutes
Finance Committee Report	Chair of the Finance Committee	15 minutes
Board Discussion		10 minutes
Decision Points		5 minutes

