

**Executive Committee Call
26 January 2024**

Attended:	Apologies:	Secretariat:
Austin Obiefuna (Vice-Chair), Timur Abdullaev John Fawcett (for Obinna Onyekwena) Deliana Garcia Carrie Lehmeier / Nasir Ebrahimkhail David Lewinsohn Subrat Mohanty Peter Owiti Monica Dias (for Teresa Kasaeva)	Teresa Kasaeva Obinna Onyekwena Cheri Vincent	Lucica Ditiu Jenniffer Dietrich Catie Rosado Sahu Suvanand Kerrie Tyas
Minutes of the Call		

37th Stop TB Partnership Board Meeting

1. The Vice Chair opened the meeting, indicating that the call will only have one agenda item. The Executive Director thanked the Vice Chair for visiting Geneva, speaking to Stop TB Secretariat staff and giving some practical advice. Speaking about the upcoming Board Meeting, the Executive Director mentioned that it is expected to have a very large number of attendees, including high-level participants (ministers and deputy ministers of health) from high TB burden countries, WHO Director-General, and the African Union Commissioner for Health. She acknowledged the efforts of the civil society delegations to organize a community and civil society pre-meeting and bring activists from across the region to attend the Board Meeting. The high-level launch of the Brazil’s National Program for the Elimination of TB and Other Socially-Determined Diseases is now embedded in the official Board Meeting program.
2. Board Affairs gave an update on logistics support to all participants, including invitation letters, visas, tickets and DSAs. They also informed that the documents for the Board Meeting are already being uploaded to the website, including a report on the previous Board Meeting’s Decision Points.
3. *A Brazilian Community Mobilization Summit* will take place on 4 and 5 February, with a gala event organized by Stop TB Brazil, the Secretariat, and Humana “People to People” Foundation in the evening of 5 February. On the same day, there are two parallel meetings: a joint meeting of the four civil society delegations, and the first meeting of the Innovation Delegation, where it is going to elect their BM and ABM. All these meetings will take place at the same venue where the Board Meeting will be held.
4. The Board meeting will take place between 8.30 am and 5 pm on 6 February. At 6.45 pm, buses will take the participants to the Board dinner. 7 February will begin with the launch of the National Program for the Elimination of TB and Other Socially-Determined Diseases, and the Board Meeting will resume in the afternoon. In the evening there will be a reception organized; more information to come. The Board meeting will continue on 8 February in the morning and end by 2 pm. Specific details on the agenda were shared with the Executive Committee members.

5. Civil society constituencies updated that they prepared a draft agenda for the joint civil society constituencies meeting. On 29 January there will be a coordination call of the four board members to finalize the agenda. It includes various sessions, including on the Board Meeting and how constituency members can contribute to the decision points, and joint sessions with the Innovations constituency as well as local civil society activists.
6. **Discussion:**
 - Documents for the Board meeting will be complete on the website at the latest one week in advance of the Board meeting. Documents that come from outside (such as the Global Fund presentation) will be uploaded as soon as they are received
 - The draft of the decision-points is ready and was shared before the Executive Committee meeting
 - The date of the high-level launch has been moved; notifications have been sent out to registered participants; and a security brief should be sent to the participants prior to the meeting
 - As an updated invitation will have to be sent for the launch, this should be followed by a message from the Secretariat highlighting the need to RSVP and security considerations. Secretariat mentioned that an email has already been sent before the Executive Committee meeting on the change of the date for the launch and also containing invitations to the reception on 5 February and the dinner on 6 February
 - It was clarified that all Board meeting attendees will have access to the hotel and meeting facilities. However, breakfast and other hotel facilities (pool, gym, etc.) will only be available to guests staying at the Royal Tulip hotel
7. **Action items:**
 - The Secretariat to send another round of reiterations on Monday (January 29) for final review and comments by the Executive Committee by Friday, 2 February 2024.
 - It was suggested that Executive Committee members prepare some “elevator pitches” for Stop TB support ready for high-level attendees, such as Ministers of Health.