

Executive Committee Call 13 November 2023

Attended:	Apologies:	Secretariat:
Austin Obiefuna (EC Chair), Timur Abdullaev Amy Bloom (for Cheri Vincent) Cerrie Lehmeier / Nasir Ebrahimkhail Peter Owiti Deliana Garcia John Fawcett (for Obinna Onyekwena) Subrat Mohanty Teresa Kasaeva	David Lewinsohn Carol Nyirenda Obinna Onyekwena Cheri Vincent	Mikkel Broholt Lucica Ditiu Jenniffer Dietrich Catie Rosado
Minutes of the Call		

Key Performance Indicators Framework

1. The meeting started with the Head of Operations presenting the new Key Performance Indicators Framework, based on the new [Operational Strategy 2023-2028](#) of the Secretariat.
2. The Secretariat’s Operations Strategy has five petals, and the Key Performance Indicators (KPI) Framework measures the performance of these five goals plus the enablers (sub-goals).
3. Next steps:
 - i. The Secretariat aims to send the final version of the KPI Framework to the Executive Committee in a couple of weeks for its review.
 - ii. After a period of review, the Secretariat will request through the silent approval of procedure, the endorsement of the new KPI Framework.
4. **Action items:**
 - The Secretariat to send the final KPI Framework to Executive Committee before the next call for final review.

Governance

5. The Head of Governance and Board Relations presented on a matter that the Executive Committee will need to come back after the Board Meeting in February: end of term of various ministers on the Board representing Countries Affected by TB. Countries coming up for rotation were mentioned, the Executive Committee can observe the performance of representatives during this Board Meeting and come with an informed decision to discuss extension of terms in March 2024. A detailed analysis and discussion will follow in the new year.

6. The tenure of the Chair of the Board is also coming to an end in Q1 of 2024. The Executive Committee will need to scope the landscape for a replacement, should the current Chair not renew. The Secretariat will support the efforts of the Executive Committee in finding a new Chair for the Board.
7. **Action items:**
 - The Secretariat to stand ready to support the Executive Committee with the search for a new Chair of the Board in February 2024.

37th Stop TB Partnership Board Meeting

8. The Head of Governance and Board Relations mentioned that the coordination calls and discussions with the Ministry of Health of Brazil are moving forward. Board Participants have received invitation letters that are co-signed by the Minister herself. The setup of the hotel venue with two hotels in one resort was clarified and details about this and other logistic details will be available in the upcoming email to all Board participants on logistics arrangements that will include a Practical Information Note.
9. It was strongly recommended that Board participants request a visa immediately and certainly before the end of 2023 to avoid last-minute disappointments. The Secretariat will facilitate personalized invitation letters from UNOPS Brazil with passport details for those who request this.
10. The Executive Director explained in detail to the Executive Committee the first draft of the Board agenda. It was the second moment to give feedback on any points of the agenda. If no comments are received, the Secretariat will proceed with the agenda as presented.
11. Discussion about the Board agenda and also G20 health agenda unfolded in the Executive Committee resulting in a productive exchange of information.
12. **Action items:**
 - Following feedback from the Executive Committee, the Secretariat will setup a call with Board members representing civil society to have a conversation about plans from civil society in Brazil and civil society expectations for the high-level event of the government.
 - Following the deadline, the Secretariat will make the preliminary draft agenda of the 37th Board Meeting available online for any Board Member to make comments.