

**Teleconference Executive committee (55 Ex Comm. – 16 September 2014)**  
**Minutes**

<b>Attended:</b>	<b>Apologies:</b>	<b>Secretariat</b>
Joanne Carter (Vice Chair) & Delia Clayton Cheryle Boon Michael Kimerling Austin Obiefuna Aaron Oxley Victor Ramathesele Mario Raviglione Cheri Vincent & Amy Bloom	Paula Fujiwara Thokozile Phiri-Nkhoma	Lucica Ditiu Shirley Bennett Andrea de Lucica
<b>Minutes of Discussion</b>		<b>Outcome</b>
<b>1. 26<sup>th</sup> Stop TB Partnership Board meeting</b>		
<i>Location</i> Four possibilities were considered for the location of the next Board meeting; Riga, Latvia; London, UK; Paris, France and Berlin, Germany. Riga was considered due to the EU Presidency that they will hold during the first half of 2015. However indications are there are a number of TB activities already arranged for Riga. It was noted that holding a meeting in April 2015 in London would be difficult to secure political space given the UK election is planned for May 2015. Berlin will also be considered for a future meeting. The Executive Committee agreed there was good opportunity for engaging high level political representation, as well as advocate engagement, through holding the meeting in Paris, France.		<ul style="list-style-type: none"> <li>Stop TB Partnership Board to hold its next meeting in Paris, France</li> </ul>
<i>Dates</i> 14-15 April 2015 and 28-30 April were considered for the 26 <sup>th</sup> Stop TB Partnership Board meeting. There was a preference for holding the Board meeting sooner in April 2015 rather than later in the month.		<ul style="list-style-type: none"> <li>Any objections to the dates 14-15 April 2015 to be sent to the Secretariat as soon as possible, and by COB 18 September 2014.</li> </ul>
<i>Vacant Seats</i> There are currently three vacant seats representing TB Affected Countries on the Board. Also vacant on the Board are the two flexible seats. The Secretariat has received enquiries from IOM and GAVI about joining the Board. It is proposed the Secretariat prepare a list and analysis of potential country representatives to share with the Executive Committee by end October. The Executive Committee decides all vacant seats representing TB Affected Countries and recommends any flexible seat to the Board by the end of November to allow sufficient time to contact representatives ahead of Board meeting in April 2015.		<ul style="list-style-type: none"> <li>The Executive Committee endorsed the proposed process to filling the empty Board seats</li> </ul>

<b>2. GDF: Somalia request for 7<sup>th</sup> year paediatric grant</b>	
<p>Somalia continues to be a complex emergency country which is completely external donor dependent for anti-TB drugs. The country has already received 6 years of paediatric grant support from GDF; hence the request is 1-year transitional grant until the country moves to a new Global Fund grant under the Global Fund’s new funding model. The entire TB program is being supported by the Global Fund. The original Round 10 proposal included an approved budget for anti-TB drugs for about USD 65 million. However, after the implementation of Phase 1 of the program, Global Fund reduced the planned budget for Phase 2 from over USD 40 million to USD 33 million, affecting the budget for procurement of first and second line drugs.</p> <p>The TRC, reviewed and approved a 1 year paediatric grant, with the following justification:</p> <ul style="list-style-type: none"> <li>• There will be shortages of paediatric drugs in 2015 leading to treatment interruption/unavailability if the grant is not given.</li> <li>• For equity and humanitarian reasons.</li> <li>• Country will apply under the NFM of Global Fund, hence, a potential source of funding for paediatric drug.</li> </ul> <p>It was noted that GDF is planning a mission to Somalia to provide technical assistance in Procurement and Supply Management (PSM) to support the preparation of the Concept Note. Somalia is schedule to submit a Concept Note to the Global Fund in 2015.</p>	<ul style="list-style-type: none"> <li>• The Executive Committee agreed to a one year grant extension, estimated at USD 250,000, for paediatric drugs for Somalia.</li> <li>• GDF should help calculate budgetary needs for paediatric patients for inclusion in Somalia’s Concept Note for submission to the Global Fund in 2015.</li> <li>• The EC also requested to be updated on the outcome of the Situation Room discussions on Somalia.</li> </ul>
<b>3. Executive Committee meeting a the Union</b>	
<p>The Executive Committee discussed whether to hold a face-to-face meeting around the Union conference in Barcelona, Spain in October 2014.</p> <p>The Executive Committee recognized the Union conference is often a tight schedule but agreed a face-to-face meeting would be good.</p>	<ul style="list-style-type: none"> <li>• The Executive Committee agreed to meet around the Union and asked the Secretariat to identify a suitable date/time.</li> </ul>
<b>4. Update on the transition</b>	
<p>The Secretariat provided an update on the transition to UNOPS since the Board decided in July.</p> <ul style="list-style-type: none"> <li>• A letter from the Chair and Vice-Chair of the Board has been sent to WHO Director-General informing her of the Board decision. UNOPS has formally communicated to WHO its intention to host the Stop TB Partnership Secretariat. As a next step a transfer agreement between WHO and UNOPS must be signed (the Exchange of Letters = EoL). Signing the EoL will trigger a memo from the Executive Secretary to WHO/DG asking her to initiate the abolition of Secretariat posts in WHO (staff will receive employment offers from UNOPS).</li> <li>• UNOPS transition manager was in place as of 1 September and the rest of the transition team will be in position shortly. The consultant coordinating the transition of Stop TB Partnership Secretariat has moved on and Shirley Bennett will be acting as transition focal point within the Secretariat with support from the Executive Secretary and entire Secretariat.</li> <li>• Two series’ of high level meetings, one in Copenhagen and one in Geneva, have been held between WHO, Stop TB Partnership and UNOPS. It has been agreed that Secretariat staff holding temporary appointments at</li> </ul>	

WHO will be offered fixed-term appointments at UNOPS. This has been communicated to Secretariat staff.

- Office premises have been secured as a sub-lease from the Global Fund, and it is expected the Stop TB Partnership will have access as of 1 December 2014.
- One issue which is currently being addressed as part of the EoL is that of financially covering the staff liabilities for fixed term and continuing appointment staff who transfer to UNOPS.
- The Executive Committee welcomed the update and progress made since the Board meeting. The Executive Committee agreed the Chair of the Finance Committee and Vice-Chair of the Board continue to be engaged in the dialogue about staffing liabilities. The Executive Committee agreed that efforts should be made to sign the EOL before the Union conference. The Executive Committee also agreed that if necessary this topic can be brought to the EC via email or conference call.

#### **5. Any other business**

- The Vice-Chair of the Board welcomed Cheryl Boon, the new representative from Foreign Affairs, Trade and Development, Canada
- The Global Fund requested Stop TB Partnership Executive Committee endorsement on the TERG member representing the TB community. This is a new process, but they are very keen to highlight that the Stop TB partnership was consulted and supports and endorse the TB expert. The Executive Committee agreed that Dr Jaap Broekmans has done an excellent job since 2004 representing TB on the TERG. The Executive Committee requested a letter be sent to Dr Jaap Broekmans thanking him for his service on the TERG. The Executive Committee agreed it would be good to have a new TB representative on the TERG and suggested Ken Castro.