

**Teleconference Executive committee (53 Ex Comm. – 10 April 2014)**  
**(Draft) Minutes**

Attended:	Apologies:	Secretariat
Joanne Carter (Vice-Chair) Paula Fujiwara Michael Kimerling Sara Nicholls (en lieu of Nathalie Garon) Austin Obiefuna Aaron Oxley Thokozile Phiri Victor Ramathesele Mario Raviglione Cheri Vincent (with Amy Bloom)		Lucica Ditiu Shirley Bennett Annette Kasi Nsubuga (partial for GDF)
Minutes of Discussion		Outcome
<b>1. Stop TB Partnership 25<sup>th</sup> Coordinating Board meeting: Agenda</b>		
<p>The Executive Committee welcomed the draft agenda.</p> <p>The Executive Committee agreed the following changes should be made to the draft agenda:</p> <ul style="list-style-type: none"> <li>• There is no need for a session dedicated to the host country/partner.</li> <li>• The session for the report of the Executive Secretary should be shortened to 45 minutes.</li> <li>• The session on hosting should be extended to 90 minutes.</li> <li>• The Board meeting can last until 18.30 to allow sufficient time for the agenda items.</li> </ul> <p>The Executive Committee was pleased to hear there would be a pre-briefing from the Finance Committee on 14 July 2014</p> <p>The Executive Committee discussed whether there should be a presentation from the Working Groups at this meeting. It was agreed that it is important that the work of the Working Groups be recognized, but also that sufficient time on the agenda is given, and it was agreed that this Board meeting agenda is already too full.</p>		<ul style="list-style-type: none"> <li>• The Secretariat to make the suggested changes and circulate the agenda to the Executive Committee.</li> </ul>
<b>2. Global Drug Facility: Grant Extension for Kenya</b>		
Kenya has submitted a request for a 7th year of GDF 1st line anti-TB medicines grant. Kenya conducts centralised procurement for anti-TB medicines, however		<ul style="list-style-type: none"> <li>• The Executive Committee agreed to a one year grant</li> </ul>

<p>during the financial year 2013/2014, the annual allocation of funds for procurement of medicines was erroneously devolved to the county governments. Recalling of these monies to the central government has taken longer than expected, hampering the timely initiation of the procurement process for the anti-TB medicines for 2014/15. Kenya applied for a GDF grant to ensure that the country does not experience a stock out due to the delayed recall and procurement process.</p> <p>GDF Technical Review Committee reviewed the application from Kenya and advised as follows:</p> <ul style="list-style-type: none"> <li>• The country be granted a 1 year grant without buffer stock.</li> <li>• 50% of the grant be delivered as soon as possible to ensure that the country is sufficiently stocked.</li> <li>• The remaining 50% be delivered upon satisfying that the process of recalling the devolved funds to the central government is on track and will be completed in a timely manner thereby allowing the procurement process for the 2015/16 anti-TB medicines to be initiated on time.</li> </ul> <p>After discussion and clarifications, the EC agreed that a one-year extension be given as recommended by the TRC, but that a letter be sent from the EC to Kenya reiterating the TRC conditions.</p>	<p>extension for Kenya.</p> <ul style="list-style-type: none"> <li>• Secretariat to draft letter from EC to Kenya.</li> </ul>
<p><b>3. New Global Plan (2016-2020)</b></p>	
<p>The Executive Secretary announced that Foreign Affairs, Trade and Development Canada committed an additional 200,000 dollars of funding toward the financial gap for developing the New Global Plan. Jon Liden, Team Leader Advocacy and Communications has agreed to coordinate the development of the Global Plan. By the beginning of next week, a Call for Nominations for Task Force Members will be launched. The Task Force will ensure the overall technical validity of the Global Plan.</p> <p>The Start-up team will look over applications and present a recommended list to the EC.</p>	<ul style="list-style-type: none"> <li>• The EC thanked Canada for the financial support towards developing the Global Plan and welcomed the progress reported and efforts of the Start-up team.</li> </ul>
<p><b>4. Hosting</b></p>	
<p>The Executive Secretary and Vice Chair provided key updates including:</p> <ul style="list-style-type: none"> <li>• Vice-Chair and Executive Secretary call with UNOPS to discuss expectations and begin process of working together</li> <li>• Legal support identified and in process of being contracted</li> <li>• Transition Manager position advertised and closing on Friday (11 April 2014) and is expected to be recruited next week</li> <li>• Secretariat Transition Team has been established and had first meeting this week</li> </ul> <p>It was discussed whether communication about the transition of hosting arrangements should be cleared by the EC, and was agreed that it should be. It was requested in addition to the monthly EC calls further updates should be provided to the EC every two weeks.</p> <p>The EC discussed whether it was possible to hold either a one day in person</p>	<ul style="list-style-type: none"> <li>• Secretariat to identify a date in early June to hold either a one day in person meeting or videoconference meeting to discuss hosting.</li> </ul>

<p>meeting or a half day video conference (using two meeting locations) to discuss next steps on the transition in early June. It was agreed that it be preferable to hold an in person meeting. If this is not possible a half day VC should be scheduled.</p>	
<p><b>5. Any other business</b></p>	
<p>The Executive Secretary provided an update Value for Money” External Independent Evaluation of the Stop TB Partnership which is requested by DfID and the World Bank. The Executive Committee recognized the Secretariat is currently undertaking a lot of work. The Executive Committee requested to see the Terms of Reference and asked if there were areas in which the EC could be of assistance.</p>	<ul style="list-style-type: none"> <li>• Secretariat to share Terms of Reference for Value for Money” External Independent Evaluation of the Stop TB Partnership with the Executive Committee.</li> </ul>