

Teleconference Executive committee (52 Ex Comm. – 13 March 2014)
(Draft) Minutes

Attended:	Apologies:	Secretariat
<p>Joanne Carter (Vice-Chair) Amy Bloom (en lieu of Cheri Vincent) Paula Fujiwara Nathalie Garon Michael Kimerling Austin Obiefuna Aaron Oxley Thokozile Phiri Victor Ramathesele Mario Raviglione</p> <p>Daneal Bassiouni (consultant - Standard Operating Procedures for Working Groups)</p>	<p>Michael Kimerling could only attend the first half an hour.</p>	<p>Lucica Ditiu Jacob Creswell Darivianca Laloo Elisabetta Minelli Suvanand Sahu</p>
Minutes of Discussion		Outcome
1. TB REACH Wave 4 Funding		
<p>The TB REACH Secretariat presented the report and recommendations of the meeting of the Proposal Review Committee (PRC) that took place on 10-19 February at WHO in Geneva. That PRC meeting reviewed and graded full proposals that had passed the first of a two-stage application process, submitted to the TB REACH Secretariat in response to the fourth call for proposals (deadline 8th November 2013).</p> <p>The PRC recommended funding as follows:</p> <ul style="list-style-type: none"> • Twenty two proposals for Wave 4 General track with a total upper ceiling budget of USD 13,142,644. • Eleven proposals for Wave 4 CSO/Small track with a total upper ceiling budget of USD 1,450,100. • Four proposals were placed in a waitlist (with total budget of USD 1,879,203) for possible funding in case any of the approved projects do not meet the conditions and therefore are not funded. • The TB REACH secretariat will work with the grantees in the general track to reduce the overall amount granted to 13.9 million USD through efficiency gains before grant agreements are signed. <p>It was highlighted that the 11 proposals funded within the CSO/Small track were submitted from community based organizations working at the grass root level. A number of grants in both tracks addressed vulnerable populations (mining</p>		<ul style="list-style-type: none"> • The Executive Committee approved the recommendations of the Proposal Review Committee.

<p>affected communities, children, migrants, indigenous population/ethnic minorities) which were a target of this Wave 4 call.</p> <p>The Executive Committee congratulated the TB REACH Secretariat on the strengthened process and the good outcome of the work. It also noted the need to raise funding from additional donors to continue supporting this project. In this direction, TB REACH Secretariat agreed that one way to make the case for more funding would be to quantify the quality proposals that were not able to be funded.</p> <p>TB REACH Secretariat agreed on the Executive Committee suggestion to propose a systematic approach for innovations such as for m-health, by working to document and harmonize good practices from existing projects.</p> <p>The Executive Committee approved the recommendations of the PRC. TB REACH Secretariat agreed to make the recommendations available online on the TB REACH website and send confirmation letters to the approved grantees by Tuesday next week.</p>	
<p>2. Working Groups Standard Operating Procedures</p>	
<p>As agreed by the Executive Committee, a consultant was hired by the Stop TB Partnership Secretariat to develop standard operating procedures for the Working Groups. The consultant gave a brief presentation on the process to develop the SOPs, as well as the changes that the SOPs would require in how Working Groups operate.</p> <p>The Executive Committee commended the consultation process that included a wide range of stakeholders, including Working Group leadership and secretariats, Coordinating Board members, Secretariat staff and country representatives.</p> <p>The Executive Committee highlighted its role in providing oversight and strategic overall direction to the Working Groups and agreed that the Secretariat should be responsible for reviewing and signing off the workplans presented by the Working Groups, after consultation with the Executive Committee.</p> <p>The Secretariat clarified that the role of Secretariat focal point for Working Groups will be part of the terms of reference of an existing staff. This person will cover Strategic Goal 1 of the operational strategy related to partners' engagement, as well as the coordination of technical inputs for donor reporting. The Executive Committee agreed that the Secretariat would report on the status of this area of work, and on the potential need for additional support, at the 26th Coordinating Board meeting.</p> <p>The Executive Committee acknowledged the support provided by USAID to the implementation Working Groups and noted the lack of funding for the research Working Groups.</p> <p>One minor change was requested in the SOPs regarding the diagram illustrating desired communications among the Partnership bodies. The consultant agreed to make the required modification.</p>	<ul style="list-style-type: none"> • The Executive Committee approved the Standard Operating Procedures for the Working Groups.

3. 25th Coordinating Board meeting: Location and Dates

The Executive Committee agreed with the proposal to hold the next Coordinating Board meeting in Seattle, USA in July 2014 with, in principle, the following schedule:

- 14 July: pre-Board retreat
- 15 July: 25th Coordinating Board meeting

Executive Committee members agreed to double-check and reconfirm the proposed dates to the Secretariat by Friday 14 March close of business.

- Secretariat to commence planning for 25th Stop TB Partnership Coordinating Board meeting.