

**Teleconference Executive Committee (31st Ex Comm. – 1 February 2011)
(Draft) Minutes**

Attended:	Not able to attend:	Secretariat
Prof Rifat Atun, The Global Fund (Chair) Dr Mario Raviglione, WHO Dr Giorgio Roscigno, FIND Dr Michael Kimerling, The Bill & Melinda Gates Foundation Dr Christy Hanson, USAID Ms Blessi Kumar, TB Affected Communities (Vice-Chair) Dr Jeremiah Chakaya, STAG Chair	Dr Ken Castro, CDC	Lucica Ditiu, Executive Secretary Joel Spicer, Senior Strategist Annemieke Brands, Governance Officer

Summary of discussion	Decision	Action
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1. The objectives and draft agenda for the 20th Stop TB Partnership Coordinating Board meeting on 31 March - 1 April 2011 in Washington DC

It was proposed that during its 20th session, under the leadership of the Chair and the new Stop TB Partnership Executive Secretary, the Board will provide follow-up to the decisions made at the 19th Stop TB Partnership Coordinating Board meeting in Johannesburg, South Africa and at the special session of the Coordinating Board in Berlin, and also with respect to the following areas: overall governance, structure and functions of the Partnership, the Stop TB Partnership Working Groups, MDR-TB, TB/HIV, restructuring of GDF, TBTEAM, the financial situation of the Secretariat and future perspectives.

In addition, the Board will be asked to provide feedback and guidance on strengthening the strategic approach to TB advocacy; discuss and agree upon next steps in the enhanced collaboration between the Secretariat, the Coordinating Board and civil society; and, discuss how the Stop TB Partners represented in the Board the Stop TB Partnership Secretariat can ensure and sustain funding for Global Plan to Stop TB.

Objectives of the 20th Coordinating Board meeting include:

1. To follow up on the decisions made at the 19th Coordinating Board meeting in Johannesburg, South Africa and at the special session of the Coordinating Board in Berlin
2. To receive, provide input to, and endorse the Report of the new Executive Secretary on the Stop TB Partnership at the beginning of the mandate and a performance framework
3. To provide feedback and guidance on strengthening the strategic approach to TB advocacy.
4. To agree on how to further enhance the involvement/engagement and collaboration with Civil Society.
5. To discuss the role of the CB in ensuring and sustaining funding for the Global Plan to Stop TB.

Background document: **1.1. - 11 20th CB Draft Agenda**

The Chair introduced the draft agenda for the 20th Stop TB Coordinating Board meeting and invited the Executive Committee members to discuss and endorse the draft agenda for the 20th Stop TB Partnership Coordinating Board meeting.

<p>Discussion: The Executive Committee:</p> <p>Felt that more time should be allocated to the session on working groups and that it would be better to address it on the first day of the CB meeting right after the session on Partnership Financial issues. It would set the scene for the other topics on the agenda (e.g. the sessions on MDR-TB, TB/HIV, etc.).</p> <p>Requested to make the session on Strengthening the Strategic Approach to TB advocacy a 90 minutes session.</p> <p>Questioned the exact purpose of session on the Performance framework for the Stop TB Partnership Secretariat. The Secretariat responded that other Partnerships are using such a framework. The idea is to present an outline of what a performance framework for TBP would look like and to ask the CB to strengthen or reject it. It was agreed to leave it on the agenda.</p> <p>The Secretariat mentioned that TBREACH will not be able to present as at the same time their review committee will be meeting to discuss funding wave 2 proposals. It was suggested to have a report from the Bellagio meeting on the research agenda instead. The Executive Committee agreed to take out the TBREACH presentation but did not support the suggestion to include an item on the research agenda as it was felt that half an hour would not be enough to discuss this area properly.</p> <p>Asked for more clarification about the expectation of the session on the US focus. The Secretariat explained that this session has in the past been for the host Country to present their views on TB control within and outside the Country, not necessarily on financial issues. It was suggested that the session could focus on the current US Congressional landscape of Global Health decision making. The Secretariat requested assistance from the US based Board Members to identify the appropriate persons to present this session.</p>	<p>Decision: ExCom endorsed the draft agenda with the following changes:</p> <p>To extend the session on the Stop TB Partnership Working Groups from 30 minutes to 1 hour and to move it after session 4 on Partnership Financial Issues.</p> <p>To clarify the expected objectives and expected outcome(s) of the session on civil society with Carol Nyirenda and Blessi Kumar of the TB affected communities constituency. It was suggested to develop a presentation with clear action points.</p> <p>To take out the session on TB REACH.</p> <p>That US based Board Members will inform the Secretariat about the content and speaker for the US focused presentation.</p> <p>Action: Secretariat to revise the objectives and draft agenda of the 20th Stop TB Partnership Coordinating Board meeting.</p>
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2. The High Level Mission on 29-30 March 2011 in Washington DC

The High Level Mission (HLM) will draw on the presence of Dr Jorge Sampaio, UN Secretary-General's Special Envoy to Stop TB, and the three Ministers of Health (Dr Aaron Motsoaledi, Minister of Health of South Africa; Dr Mphu Ramatlapeng, Minister of Health and Social Welfare of Lesotho, and Dr Benedict Xaba, Minister of Health of Swaziland) that agreed to serve as ministerial TB champions in the last Coordinating Board meeting on 14-15 October 2010 in Johannesburg, South Africa.

The HLM agenda taking shape in partnership with US advocates includes:

- a Congressional briefing,
- a meeting with the USAID Administrator (Dr Rajiv Shah),
- a meeting with PEPFAR (Ambassador Dr Eric Goosby)
- a meeting with World Bank (President Robert B. Zoellick).

The Secretariat feels the HLM delegation would be strengthened by the addition of Ms Blessina Kumar (Vice Chair of the Coordinating Board) and/or Ms Carol Nyirenda (board member) representing the Communities affected by TB as well as other principal Coordinating Board members to participate in these high level events.

While the exact events have not yet been fixed, and while we are awaiting confirmation of the Ministers' schedules (so far only the Minister of Health, South Africa has confirmed), the Global Health Council has facilitated several telephone conferences with the Secretariat and US based advocacy organizations to brainstorm on how best to take advantage of this opportunity.

US advocacy organizations have agreed to support the Stop TB Partnership by organizing logistics including setting up of meetings once the key events and the participants have been secured.

The Chair invited the members of the Executive Committee to discuss the above outlined approach and to provide further input and suggestions for high level events and to discuss availability of some Coordinating Board members represented on the Executive Committee for these high level events.

Discussion:

The Secretariat presented the current ideas that are under development with the assistance of US based advocates. The Secretariat proposed a series of events with different stakeholders.

USAID encouraged the Secretariat to check if the White House would be willing to host a high-level Round Table (instead of separate events). USAID also suggested to add NIH to the list of invitees for the HLM.

It was further suggested both by USAID and the BMGF consider to involve the private sector in the HLM, e.g. Eli Lilly; Rockefeller; the Gates Foundation; etc. The Chair suggested involving the Global Business Council.

The Secretariat requested some assistance on the ground with respect to contacts and

Decision:

It was agreed that the Secretariat should pursue the options under discussion and consider how best to involve the private sector in the HLMS.

Action:

The Secretariat to further develop the ideas for the HLM and how to involve the Private Sector. Bullet points to be shared with Executive Committee on Tuesday 8 February 2011.

The Executive Committee to provide further feedback by 11 February 2011.

logistics.	
<p>3. The Board mandated retreat on TB elimination phase/"Zero TB Deaths" - 30 March 2011 in Washington DC</p>	
<p>As requested by the Coordinating Board in Johannesburg, South Africa, the Secretariat had been planning to organize a retreat on the Elimination Phase/"Zero TB deaths" advocacy approach on 30 March. The aim was to have a facilitated discussion and the proceedings of the retreat were intended to provide focus-group style feedback to the Coordinating Board during its 20th meeting. The retreat also aimed to examine the advocacy strategy needed for such an approach. The concept note requested by the Coordinating Board in Johannesburg is under preparation by the Secretariat. The retreat involved a cross-section of invitees (e.g. civil society, donors, communications professionals, PR companies, Secretariat, WHO, representatives from other disease areas, etc.) to serve as a multisectoral focus group. All Coordinating Board members were welcome to attend.</p> <p>The Chair invited the Executive Committee members to share their feedback.</p>	
<p>Discussion:</p> <p>The Secretariat further described the plans for the retreat and mentioned that a draft agenda, concept paper and list of participants will be shared with the Executive Committee on Friday 4 February 2011.</p> <p>USAID expressed their concern about TB messaging and requested not to mention zero TB deaths nor TB elimination during the HLM before the retreat takes place.</p> <p>The Chair then asked the Executive Committee whether it would be better to postpone the retreat and to hold it elsewhere.</p> <p>The Secretariat acknowledged the concerns expressed. It would be better to have a separate retreat however that has cost implications. The Secretariat asked the Executive Committee whether it would be worthwhile exploring a more general retreat on advocacy messaging.</p>	<p>Decision:</p> <p>It was decided to postpone the retreat on Zero TB deaths/elimination phase and to move this discussion to after the Washington DC Coordinating Board meeting.</p> <p>Action:</p> <p>The Secretariat to find an alternative time for the retreat on Zero TB death/TB elimination phase and to add it to the agenda for the next Executive Committee Conference call.</p>
<p>4. Stop TB Partnership Coordinating Board membership issues</p>	
<ul style="list-style-type: none"> • To share the current composition of the Stop TB Partnership Coordinating Board and to discuss the positions up for rotation (when and which process required) • To discuss other partner organizations to be invited as observers to this CB 	
<p>Background documents:</p> <ul style="list-style-type: none"> - Overview of Stop TB Partnership Coordinating Board membership composition as of January 2011 	

<p>- Text of the TBP Manual (21 August 2006) on the selection of CB members (page 4-5)</p>	
<p>Discussion: According to the TBP manual, some CB members are up for rotation. The Secretariat has also received additional requests for seats on the Board from UNDP and UNITAID. The Secretariat proposed to deal with these issues after the Spring Coordinating Board meeting and asked the Executive Committee to approve this approach.</p>	<p>Decision: It was agreed to flag the membership issues during the Spring Coordinating Board meeting and to discuss the requests for additional seats during the Fall 2011 Coordinating Board meeting.</p> <p>Action: The Secretariat to look into the TBP Manual with respect to rotation and to add the request for additional seats to the agenda for the 21st Coordinating Board meeting in the Fall 2011.</p>
<p>5. Any Other Business</p>	
<p>This item was not discussed.</p>	