

STOP TB Halte à la Tuberculose Canada
Terms of Reference

Mission Statement (confirmed)

To support Canada in fulfilling its G8 commitment (Okinawa, July 2000) to reduce the global burden of tuberculosis (TB) by 50 per cent by 2010, through education, communication, collaboration and advocacy.

Membership

Membership is open to all individuals and organizations with an expressed interest in global TB prevention and control, and may include representatives from:

- Academic institutions
- Not for profit organizations
- NGO's
- Government departments
- Private sector
- Professional organizations
- Private citizens.

Supporting Structure

To reduce expenses and ensure administrative efficiency, the initiative shall utilize the offices of the Canadian Lung Association for coordination of administrative activities.

Chair and Secretariat

The Executive will consist of a Chair and members, broadly representative of the membership. Persons wishing to join the Working Group (WG) should so signify to the Chair. The Chair will be nominated and elected by the members, and should be a non-governmental member of the initiative. The term of the Chair will be two years. The Chair will represent the initiative at Global meetings.

The Chair is assisted through the efforts of the WG, which includes wide representation, ideally from each of the major member groups. WG members will serve a term of not less than two years, with two changing each year. Terms will be scheduled to ensure continuity as well as systematic rotation of membership.

Executive Working Group

Name	E-Mail
Anne Fanning	anne.fanning@ualberta.ca
Scott McDonald	mcdonald@bc.lung.ca
Terry Tannenbaum	ttannenb@santepub-mtl.qc.ca
Terry Mackey	terry.mackey@ualberta.ca
Brian Graham	brian.graham@sk.lung.ca
Melissa Phypers	melissa_phypers@hc-sc.gc.ca
Judy Mill	judy.mill@ualberta.ca
Cathy Little (RESULTS)	littlec@cadvision.com

Partnerships

Stop TB – Halte à la Tuberculose - Canada has registered as a partner in the global Stop TB Partnership. It will be represented on the Global DOTS Expansion WG. It is closely linked with the IUATLD.

Meeting Frequency

Conference calls of the Executive WG will take place at 10.00 hrs. Mountain Standard Time on the first Thursday of every month. Minutes of the conference calls will be produced by the members of the WG on a rotating basis and be circulated a minimum of one week after the last meeting and prior to the next meeting. Minutes will be posted on the Stop TB Halte à la Tuberculose website. Agenda items will be identified by any member of the WG and be forwarded to the Chair no later than one week prior to the scheduled conference call date.

Meetings of the initiative will be held at least once a year. Minutes of the Stop TB – Halte à la Tuberculose - Canada meetings will be recorded, by appointment and circulated no later than two months following the meeting. Agenda items may be identified by any member of the initiative and must be forwarded to the Chair no later than one month prior to the scheduled meeting date.

Consideration may be given by the WG to call additional meetings of the full initiative and/or any meetings of sub-committees, dependent on the need.

Member Expenses

The cost of travel and participation in conference calls will be borne by the participating member.

Funding

Funding may be secured through grants and through contributions from members. Tax-deductible status will be assured through the umbrella of the CLA.

Checks are to be made payable to:

*>STOP TB – Halte à la Tuberculose – Canada.
c/o the Canadian Lung Association
3 Raymond Street
Ottawa, Ontario, Canada K1R 1A3*

OBJECTIVES AND ACTIVITIES

In order to fulfill its mission, Stop TB – Halte à la Tuberculose - Canada has the following objectives and supporting activities:

1. To promote and support TB **education** for health care providers, decision-makers and the general public, through dissemination of information and training programs.
 - Develop, implement and evaluate international training programs based on the WHO/IUATLD for Canadian health professionals.
 - Encourage and promote the inclusion of TB curricula in the training of Canadian health professionals.
 - Develop and maintain a Stop TB – Halte à la Tuberculose - Canada Website.
 - Support the training of health professionals in a “north/south” fashion.
2. To **advocate** for appropriate policies, guidelines and priorities that enhance Canada’s contribution to global TB control activities.
 - To ensure continued Canadian professional and governmental interest in global TB control, as well as global interest and capacity building for the low-income country control program.
 - To advocate for global TB control with the Federal Government through the media and correspondence with the Ministers of Health, Justice and International Cooperation.
 - To assist in the development of “Canada’s Strategic Plan” for global TB control.
 - To advocate for Canadian TB expertise in the development, delivery and evaluation of TB control projects worldwide.
3. To facilitate and encourage **communication** with our members and partners and others interested in international health in an open and transparent manner to advance global TB control activities.
4. To ensure **coordination and collaboration** of Canada’s participation in the global fight against TB in the spirit of cooperation between government departments, non-governmental organizations (NGO’s), professional organizations, the private sector and other stakeholders.
 - Develop and maintain a registry of Canadians willing to participate in national and international TB control programs.
 - Identify and maintain updates on current national TB control program support projects of Canadian origin.