

## PARTNERS FORUM - RIO RECOMMENDATIONS

### INTRODUCTION

Partners Forum recommendations and guidance form a fundamental part of the governance process of the Stop TB Partnership. One clear objective of the 3<sup>rd</sup> Partners Forum is to develop clear and concrete recommendations which can contribute significantly to shaping our Partnership in the future.

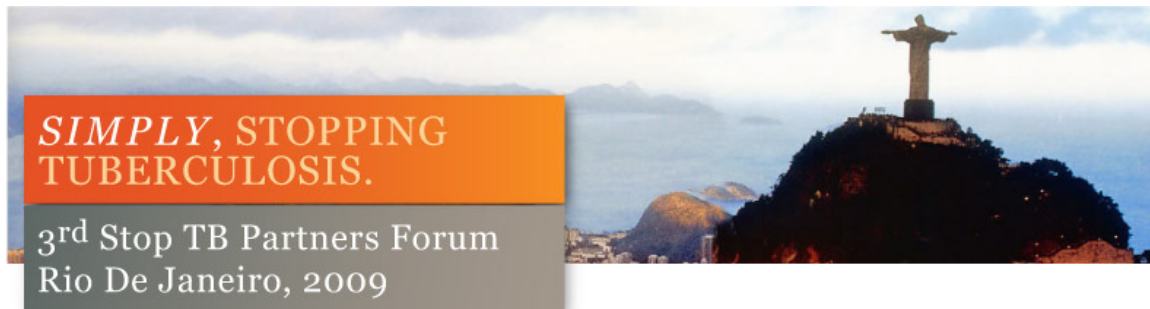
### RECOMMENDATIONS

The Stop TB Partnership Coordinating Board, at its meeting in Tanzania (October 2008), advised that the 3<sup>rd</sup> Stop TB Partners Forum produce an "*action oriented output document*" in order to **guide future development of the Stop TB Partnership and to accelerate progress towards delivery of the Global Plan to Stop TB (2006-2015). A progress report on the first three years of the Global Plan will be released at the Partners Forum.**

Many partners are closely involved in planning and organizing key sessions and meetings at the 3<sup>rd</sup> Stop TB Partners Forum. Any output document must be relevant, useful and "owned" by all partners because any statements/calls for action or recommendations that are made can only be delivered and achieved together.

Organizing partners, individual focal points/facilitators and rapporteurs have overall responsibility for making the sessions stimulating, action oriented and valuable for partners.

The Steering Committee for the Partners Forum proposes to request/allow each meeting on the **official programme** of the 3<sup>rd</sup> Stop TB Partners Forum to submit **up to 3 recommendations** that will give guidance to the Coordinating Board, Working Groups, Constituencies, Secretariat and other partnership bodies on actions required to address the concerns and priorities of Stop TB Partners for the coming period (up to 2015).



- Recommendations should be SMART
- Recommendations should contribute towards **accelerating progress in implementation of the Global Plan to Stop TB (2006-2015).**
- Recommendations must be submitted to the Forum Secretariat in the attached format by 16.00 Wednesday 25<sup>th</sup> March 2009.

### **What Happens to the Rio Recommendations?**

All Rio recommendations will be published online as the "outcome document" of the 3rd Stop TB Partners Forum.

[http://www.stoptb.org/events/partners\\_forum/2009/](http://www.stoptb.org/events/partners_forum/2009/)

Throughout the month of April 2009 partners, particularly those unable to participate at the 3<sup>rd</sup> Stop TB Partners Forum, will have the opportunity to make comments on the recommendations through an online wiki/blog.

Once finalized, recommendations will be forwarded to the Executive Committee and Stop TB Partnership Coordinating Board for consideration and implementation as appropriate.

### **SMART RECOMMENDATIONS**

We are asking all Partners to follow the SMART approach when framing their recommendations. Given the complexities of what might initially seem a simple task, below please find practical guidance which may be useful.

#### **Specific**

Each recommendation/form should address one specific issue only. Each may also propose one or more specific actions but these should each be clearly defined and separated using bullet or number points.



**Check-list:**

- Does the recommendation address one specific problem or issue only?
- Are individual action points (who, what, when, how) clearly differentiated within the recommendation?
- Are all the proposed actions directly related to the subject of the recommendation?

**Measurable**

The recommendation should be designed in such a way as to make evaluation as easy as possible.

**Check-list:**

- Does the recommendation include an indicator for follow-up? Qualitative or quantitative indicators?
- Would a different (or modified) indicator be easier to verify in future?
- To what extent will the evidence given by the indicator be irrefutable?

**Achievable**

Any recommendation should seek to be feasible/reasonable. Consider the issue of financial resource availability. Alternative or additional actions that might produce the desired results more easily or reinforce the results can and should be considered.

**Check-list:**

- Is the implementation of this recommendation possible in practical terms?
- Are there alternative or complementary actions that could be recommended?

**Results-oriented**

The actions suggested in the recommendation should be designed to lead to a concrete result. This desired "result" may be implicit in the recommendation or concretely defined.



**Check-list:**

- Does the recommendation identify the end result and/or concrete actions to that end rather than merely describing the problem and calling for change?
  
- Time-bound

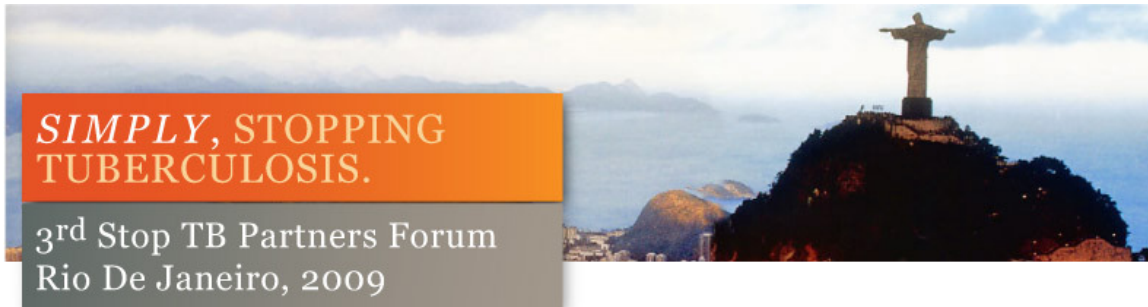
Including a realistic time-frame for implementation assists the Secretariat and implementing partners in prioritising their response, increases pressure for action and enhances accountability. We are working on a short-, medium- and long-term framework but you can express the timeframe in terms of weeks, months or years.

**Check-points:**

- Does the recommendation identify by when implementation should be initiated and/or completed?

**PRACTICAL GUIDANCE for FACILITATORS/RAPORTEURS**

- We will hold a facilitator and rapporteur briefing on 14.00, Sunday 22<sup>nd</sup> March at Centro de Convencoes Sulamerica.
- An office will be made available for Facilitator and Rapporteurs in the Forum Secretariat space - (Sala A).
- Rapporteurs may prepare a MAXIMUM of 3 recommendations per session.
- One recommendation per page.
- Attached format ONLY.
- The facilitator and rapporteur need to ensure the ownership/buy in to the recommendations by participants at their meeting.
- Please ensure you leave sufficient time for agreement on the CONTENT of the recommendation(s), if any, at the end of your agenda.
- Language clarification/amendments may/will be made later through the online mechanism.



- **Thematic track/Working Group/Constituency Rapporteurs will be requested to meet to finalize and consolidate recommendations.**
- **The deadline for the submission of recommendations to the Forum Secretariat will be 16.00 on Wednesday 25<sup>th</sup> March 2009**
- **Recommendations will then be placed online in the post Forum blog prior to being published.**

## **TIPS**

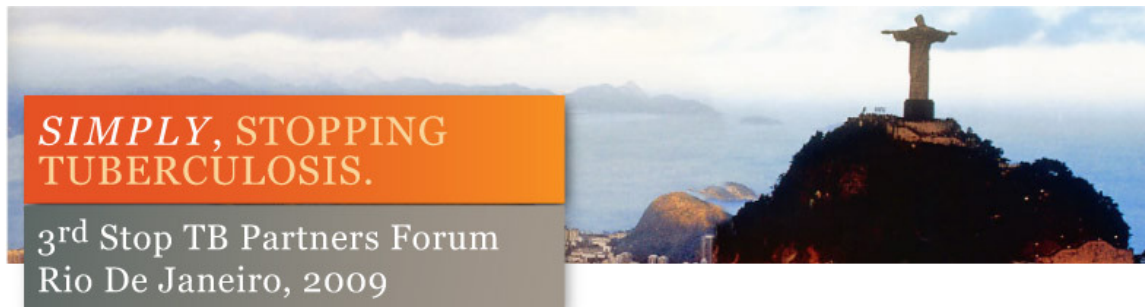
- We aim to have meetings that are focused, innovative/creative, build consensus and keep all group members involved.
- Please try and stay "issue neutral". Don't advocate your point of view, regardless of your expertise and opinions.
- We ask you to blend assertiveness with tact, discipline with humor.
- Try to keep your meeting on the subject you proposed and try to get some useful and SMART recommendations.

## **FORMAT OF THE FINAL "RIO RECOMMENDATIONS" DOCUMENT**

1. **Preamble** - Status of the Partnership
2. **The Rio Recommendations** - Purpose/Process
3. **Recommendations**

### **A] To Partnership Bodies**

- The Board - The Stop TB Partnership Coordinating Board provides leadership and direction, monitors the implementation of agreed policies, plans and activities of the Partnership, and ensures coordination among Stop TB Partnership components.



- **The Secretariat** - The role of the secretariat is to serve and support the Stop TB Partnership in terms of administration, operational implementation and strategic innovation in pursuit of the achievement of partnership goals and objectives. The secretariat is housed by WHO in Geneva.
  
- **The Working Groups** - Seven Working Groups provide a focus for coordinated action and are composed of a wide cross-section of Stop TB partners. The Seven Working Groups are: (1) DOTS Expansion; (2) MDR-TB; (3) TB/HIV; (4) New TB Diagnostics; (5) New TB Drugs; (6) New TB Vaccines; (7) Global Laboratory Initiative.
  
- **Other Partnership Bodies (GDF, TB-TEAM, GLC)**
  - **Global Drug Facility (GDF)** - GDF is a mechanism to expand access to, and availability of, high-quality anti-TB drugs and diagnostics to facilitate global DOTS expansion or maintenance to support the Stop TB Strategy.
  - **TB TEAM** - TBTEAM is the TB TEchnical Assistance Mechanism of the Stop TB Partnership. TBTEAM maximizes the network of Stop TB partners, including National TB Programmes, local and international NGOs, financial partners, and WHO at country, regional and global levels.
  - **Green Light Committee (GLC)** - The GLC Initiative helps countries gain access to high-quality second-line anti-TB drugs so they can provide treatment for people with multidrug-resistant tuberculosis (MDR-TB) in line with the WHO guidelines, the latest scientific evidence and country experiences. The Initiative consists of a secretariat, the Green Light Committee (an expert review and WHO advisory body) and the Global Drug Facility (the drug procurement arm of the Initiative).
  
- **The Constituencies** - As reflected on the Coordinating Board, the Partnership is made up of a wide range of constituencies that can be found listed in the Partners Directory and which include, *inter alia*, high burden countries, foundations, NGOs, and donors. While some of these constituencies may not be mutually exclusive, the further development of constituencies within the Partnership is seen as an important means of not only increasing the coordination of the partnership at the global, regional and national levels, but also for increasing the effectiveness, accountability and representativeness of members of the Coordinating Board, the highest decision making body of the Partnership, to the constituents they represent.



**SIMPLY, STOPPING  
TUBERCULOSIS.**

3<sup>rd</sup> Stop TB Partners Forum  
Rio De Janeiro, 2009

### **B] By Thematic Issue**

- Financing TB
- From Research to Retooling
- Increasing Access and Equity
- TB and Health Systems
- Addressing the needs of neglected Populations
- Empowering communities
- Engaging all care providers
- TB/HIV
- M(X)DR-TB
- DOTS - Basic

### **4. Joint Concluding Statement**

**By:**

- The Chair of the Stop TB Partnership Coordinating Board
- The Chair of the 3<sup>rd</sup> Stop TB Partners Forum
- The Executive Secretary